LST-3 Local Services Tax Individual Return **LST**

berkheimer

PO BOX 25156
LEHIGH VALLEY, PA 18002-5156

Scan for more information

Remit this completed form by mail to:
HAB-LST
PO BOX 25156
LEHIGH VALLEY, PA 18002-5156

For more options, visit: www.berk-e.com
For assistance, contact: wecare@palocaltax.com

Name
Address
City
State
ZIP

Enter Your Social Security Number:

The Local Services Tax is a local tax due from all individuals who are employed within the taxing jurisdiction printed below. All Federal Employees and all Self-Reporting Individuals who perform services of any kind or engage in any occupation or professions within the stated Borough, Township, or School District are required to pay a Local Services Tax.

Please complete and return the LST-3 form below with your payment due. If remitting the annual tax amount due in full, please submit all returns with your payment at the time of filing. If for some reason you already paid the tax in another political subdivision, or at another place of employment, provide this office with proof of payment and we will adjust our records accordingly. If your primary employment jurisdiction has the Local Services Tax, the tax is not to be deducted from the secondary place of employment.

- Your cancelled check is sufficient proof of payment.
- Make any corrections to Name, Address, and Work Location.
- There will be an additional fee assessed for returned payments or if no payment is enclosed for tax due at the time of filing.

DO NOT SEPARATE HERE

EMAIL:

Daytime/Mobile Phone Number*

JURIS NO. ACCOUNT NO:

WORK LOCATION:

Quarter_____ Year_____

Exemption Enclosed-no tax due (check here)

WEB

3

1. Tax Due ÷ 4	
2. Penalty (line 1 x) if paid after due date	
3. Interest (line 1 x) per month after due date	
4. Total Penalty & Interest (line 2 + line 3)	
5. Total of Check Enclosed (line 1 + line 4)	

Payable to: HAB-LST
BERKHEIMER, PO BOX 25156, LEHIGH VALLEY, PA 18002-5156